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### Bid Document

<b>Bid Details</b>	
<b>Bid End Date/Time</b>	22-04-2021 16:00:00
<b>Bid Opening Date/Time</b>	22-04-2021 16:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	20 (Days)
<b>Ministry/State Name</b>	Pmo
<b>Department Name</b>	Department Of Atomic Energy
<b>Organisation Name</b>	Institute For Plasma Research
<b>Office Name</b>	West Zone
<b>Item Category</b>	Canteen Service - Employee Welfare Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages;
<b>Contract Period</b>	2 Year(s)
<b>Minimum Average Annual Turnover of the Bidder</b>	45 Lakh (s)
<b>Years of Past Experience required</b>	3 Year (s)
<b>Past Experience of Similar Services required</b>	Yes
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Document required from seller</b>	Experience Criteria,Bidder Turnover,OEM Authorization Certificate *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	10 Days
<b>Estimated Bid Value</b>	15000000
<b>Evaluation Method</b>	Total value wise evaluation

#### EMD Detail

Required	No
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#### ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	2.00
Duration of ePBG required (Months).	27

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

IPR

Institute for Plasma Research, Bhat Village, Near Indira Bridge, Gandhinagar Highway, Gujarat-382428,  
Telephone 079-23962000  
(Institute For Plasma Research)

**Splitting**

Bid splitting not applied.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

**Additional Qualification/Data Required**

**Canteen Rent:**Rs.1 per Month.

**Annual Turnover and Profit Requirement:**AS MENTIONED IN ADDITIONAL CONDITIONS

**Number (up to 100%) of service provided in the past year to government agencies with minimum footfall.:**AS MENTIONED IN ADDITIONAL CONDITIONS

**Number (Up To 100%) Of contracts executed with business revenue of not less than xxx in A Single Contract To A Government Agency In The Past Three Years:**AS MENTIONED IN ADDITIONAL CONDITIONS

**Minimum Years (Up To 5 Years) Of Experience in Related Field:**AS MENTIONED IN ADDITIONAL CONDITIONS

**Geographic Presence In States:**PARTIES HAVING SET UP IN AHMEDABAD / GANDHINAGAR

**If you want to add additional conditions in addition to standard SLA then please mention the clauses**

**of additional SLA:**\* BIDDER MUST VISIT THE SITE BETWEEN 2 TO 5 PM WITH PRIOR INTIMATION TO UNDERSTAND THE TENDER AND SITE.

\* During shift operation 24 hours for Tea and Coffee.

IPR HAS CALCULATED BASE PRICE FOR FULL LUNCH. Any bidder is found below the base price (plus - minus 10% margin will be allowed) than their entire bid will be rejected.

**Canteen Staff:**[1616472514.pdf](#)

**Distribution/ Serving Style:**[1616472544.pdf](#)

**Specifications of Food Consumables (Brand, specific mandi, supplier store, Vegetables, Cooking Essentials, Packaged foods, food ingredients, etc):**[1617250397.pdf](#)

**Menu Items:**[1616472620.pdf](#)

**If you want to add additional conditions in addition to standard SLA then please upload approval from competent authority.:**[1617254632.pdf](#)

**Canteen Service - Employee Welfare Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) ( 150 )**

#### Technical Specifications

Specification	Values
<b>Core</b>	
Type of Diet	Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Buyer
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Buyer
Basic Furniture	To be provided by Buyer
Canteen's Operational Days in a week	6 days a week
Cooking Equipments	To be provided by Service Provider
Essential Crockery	To be provided by Service Provider
Canteen Staff	Staff to be recommended by Buyer
Distribution/ Serving Style	From multiple points (To room to room)
Uniform for Canteen Staff	To be provided by Service Provider
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes

Specification	Values
<b>Addon(s)</b>	
Display Shelf	Yes
Smart Vending Machines	Yes
Total Menu Cost Required for Footfall to be served for the contract period	Yes
<b>Additional Details</b>	
Canteen Start Time	8.00 AM
Canteen End Time	8.00 PM

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Total No of Employees/Individuals/Footfall to be served per day	Additional Requirement
1	Paritosh Chaudhuri	382428,BHAT, NEAR INDIRA BRIDGE, GANDHINAGAR	150	<ul style="list-style-type: none"> <li>• Number of Display Shelf : 1</li> <li>• Number of Smart Vending Machines : 1</li> <li>• Total Canteen Space (in Sqft) : 5381</li> <li>• Duration in Months : 24</li> <li>• Working Days in a Month : 24</li> </ul>

**Canteen Service - Employee Welfare Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) ( 40 )**

#### Technical Specifications

Specification	Values
<b>Core</b>	
Type of Diet	Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages

<b>Specification</b>	<b>Values</b>
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Buyer
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Buyer
Basic Furniture	To be provided by Buyer
Canteen's Operational Days in a week	6 days a week
Cooking Equipments	To be provided by Service Provider
Essential Crockery	To be provided by Service Provider
Canteen Staff	Staff to be recommended by Buyer
Distribution/ Serving Style	From multiple points (To room to room)
Uniform for Canteen Staff	To be provided by Service Provider
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
<b>Addon(s)</b>	
Display Shelf	Yes
Smart Vending Machines	Yes
Total Menu Cost Required for Footfall to be served for the contract period	Yes
<b>Additional Details</b>	
Canteen End Time	8.00 PM
Canteen Start Time	8.00 AM

#### **Additional Specification Documents**

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#### **Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Service Total No of Employees/ Individuals/ Footfall to be served per day	Additional Requirement
1	Paritosh Chaudhuri	382428,BHAT, NEAR INDIRA BRIDGE, GANDHINAGAR	40	<ul style="list-style-type: none"> <li>• Number of Display Shelf : 1</li> <li>• Number of Smart Vending Machines : 1</li> <li>• Total Canteen Space (in Sqft) : 1485</li> <li>• Duration in Months : 24</li> <li>• Working Days in a Month : 24</li> </ul>

**Canteen Service - Employee Welfare Model - Vegetarian; Breakfast, Lunch, Dinner, Snacks, Beverages; Inside Building Premises (exclusive For Employees/ Patients/ In House Personnel) ( 60 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Type of Diet	Vegetarian
Type of Meal	Breakfast , Lunch , Dinner , Snacks , Beverages
Type of Canteen Space	Inside Building Premises (exclusive for employees/ patients/ in house personnel)
Electricity Charges	To be provided by Buyer
Cooking Gas Charges	To be provided by Service Provider
Water Charges	To be provided by Buyer
Basic Furniture	To be provided by Buyer
Canteen's Operational Days in a week	6 days a week
Cooking Equipments	To be provided by Service Provider
Essential Crockery	To be provided by Service Provider
Canteen Staff	Staff to be recommended by Buyer
Distribution/ Serving Style	From multiple points (To room to room)

Specification	Values
Uniform for Canteen Staff	To be provided by Service Provider
The bidder should not have been blacklisted or debarred by any Central/ State Government/ agency of Central/ State Government/ Public Sector Undertaking/ Regulatory Authority of India at the time of submission of this bid	Yes
<b>Addon(s)</b>	
Display Shelf	Yes
Smart Vending Machines	Yes
Total Menu Cost Required for Footfall to be served for the contract period	Yes
<b>Additional Details</b>	
Canteen End Time	8.00 PM
Canteen Start Time	8.00 AM

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Total No of Employees/ Individuals/ Footfall to be served per day	Additional Requirement
1	Paritosh Chaudhuri	382428,BHAT, NEAR INDIRA BRIDGE, GANDHINAGAR	60	<ul style="list-style-type: none"> <li>• Number of Display Shelf : 1</li> <li>• Number of Smart Vending Machines : 1</li> <li>• Total Canteen Space (in Sqft) : 2690</li> <li>• Duration in Months : 24</li> <li>• Working Days in a Month : 24</li> </ul>

#### Buyer Added Bid Specific Additional Terms and Conditions

- Bidders can also submit the EMD with Account Payee Demand Draft in favour of Institute for Plasma Research payable at SBI Bhat Branch, Gandhinagar. Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
- Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of Institute for Plasma Research A/C (Name of the Seller). The bank should certify on it that the deposit can be



withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter.

Bidder has to upload scanned copy / proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

3. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
4. ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.
5. AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.
6. Bidder shall submit the following documents along with their bid for Vendor Code Creation:
  - a. Copy of PAN Card.
  - b. Copy of GSTIN.
  - c. Copy of Cancelled Cheque.
  - d. Copy of EFT Mandate duly certified by Bank.
7. The Service Provider is required to have at least 10 % of the required manpower on service provider's payroll for at least one year. Necessary documents relating to such manpower will be uploaded by the bidder for verification of the buyer. Such manpower will be part of total manpower to be provided by the Service Provider in case he gets the contract against this bid.
8. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
9. Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of IPR A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.
10. Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name INSTITUTE FOR PLASMA RESEARCH Account No. 30185519770 IFSC Code SBIN0010864 Bank Name STATE BANK OF INDIA Branch address IPR BHAT. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.
11. Buyer Added Bid Specific Additional Terms and Conditions

The pre-qualification criteria are as follows:

- 1. The bidder has to be a company/proprietor/partnership firm registered for this purpose under any Law/Act of Govt. of India. Supporting documentary evidence (Certificate of incorporation/ Registration, etc.) need to be enclosed.**
- 2. The bidder should have an office in Gandhinagar or Ahmedabad. A valid documentary proof should be enclosed along with the bid.**

- 3. The bidder should have a PF Code No./ GSTIN Reg. No./ ESI Code No./ PAN/ TAN Registration Certificate.**
- 4. The bidder should have at least 3 years of experience as on 12/04/2021 of having rendered catering services in Government/ Semi Government or reputed Organization. Documentary evidence such as Purchase Orders / Agreements / Certificates, etc. need to be submitted.**
- 5. The bidder should have a running contract for providing catering services in Government/ Semi Government or reputed Organization. The bidder should have one single running contract of average of Rs. 30 Lacs or more per annum. Documentary evidence need to be submitted.**
- 6. The bidder should have an average annual financial turnover of Rupees Fifty Lacs or more for the last three financial years. Copy of the audited balance sheets/ Income tax returns for 2018-19, 2019-20 and 2020-21 must be submitted.**

IPR has calculated base price for the Full Thali with the help of Institution which is approved by the Govt. of India, considering 40% towards overheads and 60% towards material cost. The same base price is kept in a sealed envelope and it will be opened in front of all bidders before opening of the financial bid. If quoted price of Meal - Full Thali/ Full Lunch (details at B-5) of any bidder is found below the base price (plus - minus 10% margin will be allowed) than their entire bid will be rejected.

## **Disclaimer**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the

Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**